

Buffalo Valley Recreation Authority (B.V.R.A.)

Executive Director John Rowe

Board of Directors Chair Peter Bergonia, Lewisburg Borough **Vice Chair** Tim Hutchings, East Buffalo Township
Treasurer Char Gray, East Buffalo Township **Secretary** Mike Glazer, East Buffalo Township

Office Mgr. Dana Bernardo, Lewisburg Borough.
Lewisburg Borough: Patrick Shandera, • Phil Stamm
• East Buffalo Township: Stacy Gasteiger

September 24, 2025

Call to Order – 6:32 PM

Attendance –

Present: John R.; Pete B.; Dana B.; Tim H.; Patrick S.; Stacy G.; Mike G.; Char G. (via phone). **Absent:** Phil Stamm.

Motions:

Approval of 2026 budget: Motion: Char. Second: Patrick. Approved. Unanimous.

Approval of Aug. 2025 financials: Motion: Dana. Second: Tim. Approved. Unanimous.

Approval of Aug. 2025 minutes: Motion: Dana. Second: Char. Approved. Unanimous.
One further motion was made after an Executive Session (see below).

Operations Report – John Rowe

- Peripheral programs at the gym were discussed, such as: Parent's Night Out, Kinder Playtime and birthday parties. These programs have been successful and have generated added income. Adding new programs was discussed.
- Staffing at the gym is solid.
- Swimming pool leak is still being investigated. Some possible fixes were discussed.
- Staffing and programs overhaul for the summer camp were discussed.
- Playground equipment, maintenance, replacement and upgrades were discussed.
- John said he had a good meeting with East Buffalo Twp. supervisors. The supervisors agreed to a 3-percent increase in funding for the 2026 budget cycle.
- The west field used by the Lewisburg Soccer Club is in "Terrible" shape. The LSC and BVRA agreement was that the LSC would maintain the field in good condition. John will talk to LSC's Ben Rank about this concern.
- The park/pool maintenance shed needs major cleaning.

Continued-

Old Business –

- Char reported that Herbert, Rowland & Grubic, Inc., (HRG), Civil Engineers, who are managing the renovation of the park's tennis/pickle ball courts, are about to advertise a request for bids on the project. The board is hoping to review the bids at its October meeting.
- It was reported that lighting for the courts would cost approximately \$150,000. This will be a future consideration.

Finance – Char Grey

- The proposed 2026 budget is attached to the email accompanying these minutes, as are the August 2025 numbers.
- Char and Dana reported that this years' budget numbers look "Pretty good."
- Income will be about \$960,000. This is still shy of the pre-COVID income of \$989,000.

Executive Session – 7:37 PM

A Motion to go into executive session: Motion: Char. Second: Pete. Unanimous.

- The session was to discuss personnel and salary.

Executive Session Ended – 7:50 PM

After ending its executive session, the board considered and approved increasing the salary of director John Rowe from approximately \$59,000 yearly to approximately \$71,000. This salary will be fixed (excepting COLA increases) through 2029. John will accept and oversee added operational responsibilities that will be discussed with the board. Among these added responsibilities will be to manage daily community pool and summer camp operations.

Motion to approve the above – Motion: Char. Second: Patrick. Unanimous

Adjournment – 7:59 PM

NEXT MEETING
October 22, 2025
6:30 PM